

II. APPLICATION AND REGISTRATION DETAILS

1. Application

If your home university has a partner exchange program with the University of Mannheim, you have to apply for the program at your university. If you want to study a semester abroad at the University of Mannheim, you have to be nominated by your home university. Then your university will contact the University of Mannheim. These are the application deadlines:

Application deadline for the fall semester:	1st May
Application deadline for the spring semester:	15th October

The applications will be answered within 4-6 weeks after the deadline. Then exchange students will receive an admissions document which contains details about registration and dates at the University of Mannheim. So please wait for the documents you receive by the University of Mannheim.

If your home university has NO exchange program with the University of Mannheim, you may apply for a semester here as a free-mover. Please check here to get further information:

<http://www.uni-mannheim.de/aaa/>

Information for
→ Free-Mover

2. Registration

Registration takes place at the “Akademisches Auslandsamt, AAA” (Office for International Relations). Please check <http://www.uni-mannheim.de/aaa/> to get information about when to register, which documents to have with you etc.

3. Language Courses

3.1 Preparatory German courses – International Winter / Summer Academy

The University of Mannheim offers exchange students a preparatory study, intensive language course, during the “International Winter / Summer Academy”. However, the International Winter-/Summer Academy are more than just a language course: Along with the morning intensive course, they also offer the possibility to attend a number of seminars. In these seminars, you can learn about the culture and thinking in Germany, or attend language practice courses to deepen your knowledge of the German language.

The University of Mannheim provides its facilities to the attendees of the International Winter Academy: You can study individually in the “Mediothek” or workout with the “Uni-Sport” courses. In addition, you will be assisted by tutors, who will help to make your experience as enjoyable as possible. Small excursions, a pub tour, and sport activities are included in the program.

The Auslandsamt will gladly send an information brochure about both courses, including an application form and an accommodation reservation form.

3.2 Accompanying German Courses during the Semester

In order to improve language proficiency, the AAA offers German courses. On the day of registration, a list will be put up in the AAA for those students wishing to attend. You can participate in up to 3 German language courses for 15 EUR per course.

3.3 Other Language Courses

SUMMACUM offers several language courses, presentation courses, computer skills courses etc. The fee is approx. 50 EUR, unless there are still free places available. We can also help you with the online registration once you have arrived in Mannheim.

Find out more: <https://www.studiumgenerale.uni-mannheim.de>

4. Initial Financial Requirements

Social contributions for student administration (to be paid each semester once)	59,- €	(per semester)
Rent	approx. 250,- €	(per month)
Health insurance	52,- €	(per month)
Living costs per month	approx. 230,- €	(per month)

Exchange students should expect costs of approximately 600,- € per month.