

A wide-angle photograph of the University of Mannheim building, a grand, multi-story structure with a central tower and a flag on top. The building is surrounded by a courtyard with a blue-tinted ground. The sky is blue with scattered white clouds.

Information Session Fall Semester 2011

BESS Business Exchange Student Support



Business School Clip



Welcome!

Dr. Jürgen Schneider

Dean of the Business School



Welcome!

Selket Gupta

International Relations Coordinator & Incoming Student Advisor

Program Today & Tomorrow

Today (Wednesday)

- ▶ Introduction
- ▶ University of Mannheim
- ▶ Business Studies
- ▶ Student Life
- ▶ Coffee & Cake

Tomorrow (Thursday)

- ▶ Timetable Support

Dipl.-Angl. Selket Gupta

Incoming Student Advisor & International Relations Coordinator

Office hours:

Wednesday, 10.30 – 12.30 h in L5, 5, 1st floor, room 102

Carolin Abt and Jennifer Dralle

Student assistants

Dean's Office (Dekanat)

L 5, 5

www.bwl.uni-mannheim.de/incoming

If you have any questions or problems, please contact us:

incoming@bwl.uni-mannheim.de

Email Etiquette

There are a few simple but essential rules...

- ▶ Every email should have an **address** („Dear Robert“, „Dear Sir“, „Dear reader“ etc.)
- ▶ Finish the email with your full **name or signature** (it's no fun trying to find out who ‚pinkbunny123@yahoo.com‘ is and which university he or she comes from...)
- ▶ **Do not send the same email/inquiry to several people** at the University (unless you use ‚cc‘)

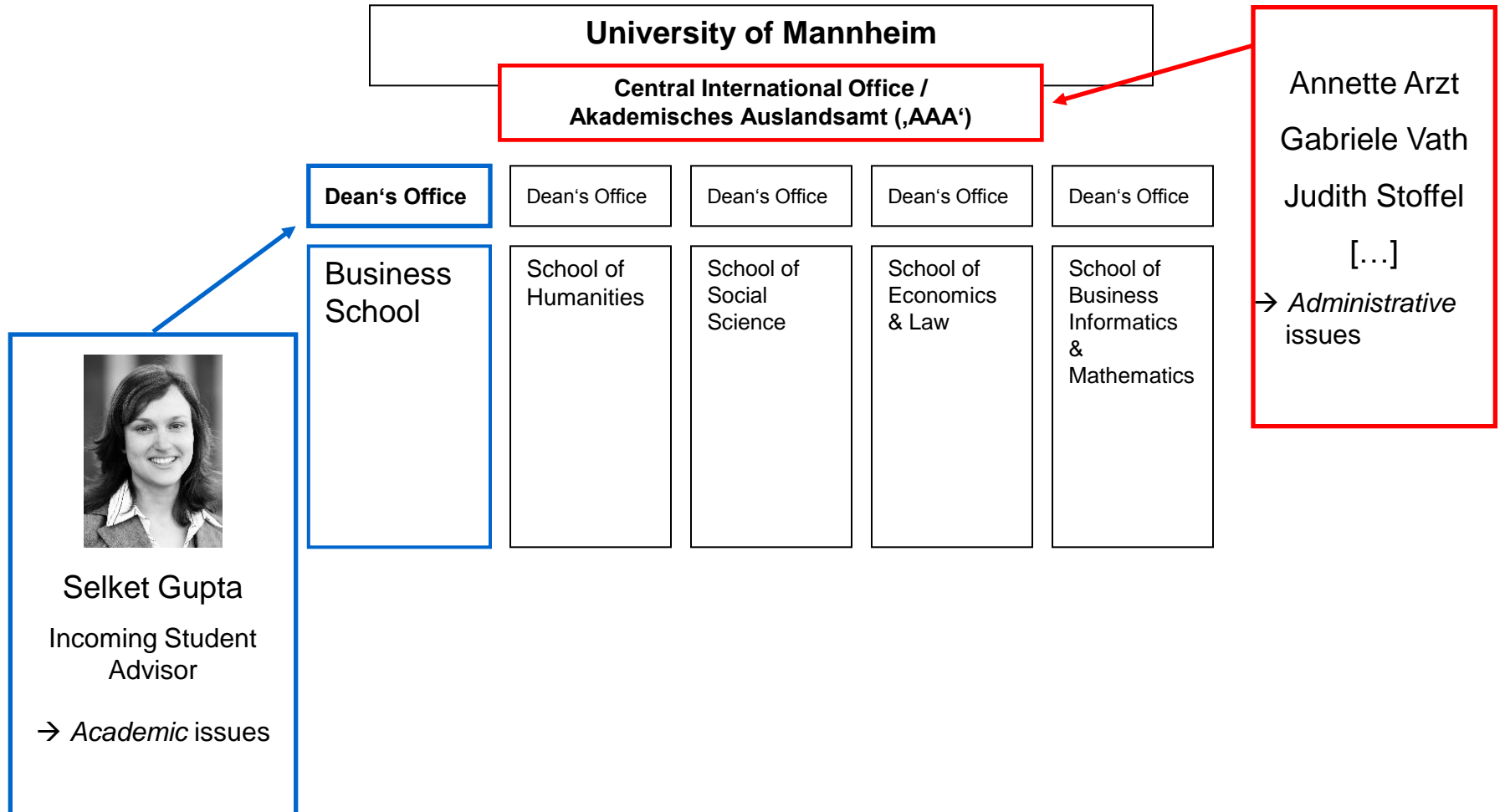
Please understand that we will not reply to emails which do not follow those basic rules!

Introduction

The BESS information package

- ▶ Information booklet
 - websites, information sessions, information on exams...
- ▶ Study Guide
- ▶ Mannheim Business News
- ▶ ... and a SHOPPING BAG!

Important Institutions (I)



Important Institutions (II)

- ▶ **Dean's Office** → Business Exchange Student Support
 - Business studies related questions
 - Learning Agreement
 - Information sessions
 - Excursions
 - ...
- ▶ **Central International Office** (Akademisches Auslandsamt - AAA)
 - Housing (zimmer@verwaltung.uni-mannheim.de)
 - General introduction for international students
 - Transcript of Records (aaa@verwaltung.uni-mannheim.de)
 - Enrolment
 - Learning Agreement and other forms

Important Institutions (III)

▶ Express Service

- Enrolment
- De-registration from exams (registration is done online)
- Handing in / picking up papers for / from central International Office
- Scanning facilities
- ...

▶ Chairs (Lehrstühle)

- Questions concerning detailed information on course content and exams

▶ InfoCenter

- Student ID („ecUM“ - electronic card Universität Mannheim)
- User ID and Password

Information Sessions (I)

Timetable Support:

Help with selection of your courses

Thursday, 09.02.12	10:00 – 13:00 (according to country of home school)
Monday, 13.02.12	10:30 – 11:30 in the computer lab, in L 7,3-5, room 3.58 and 11:30 – 12:30 in the Dean's Office
Friday, 17.02.12	10:00 – 12:00

These sessions will take place in the Dean's Office in L 5,5.
Changes will be announced via our email newsletter.

Information Sessions (II)

- ▶ Presentations “How to pass an exam” and “Application Advice” (in English):
Wednesday, 21.03.12, 13.45 – 15.15 h, in SN 163
- ▶ Application advice:
Help with your application for an internship in Germany
Further individual advice sessions will be offered most likely in March/April

More detailed information or changes, if any, will be announced via our newsletter BESSnews.

Mannheim – Geographical Overview

Baden-Württemberg

- 10 million residents
- 9 universities

Rhein-Neckar-Region

- Mannheim,
Ludwigshafen,
Heidelberg
- 2.300.300 residents
- High economic power

Mannheim

- 320.000 residents
- 23% international
background



Facts and Figures

- ▶ 5 Faculties / Schools (*Fakultäten*)
- ▶ 10,500 students
 - 3,500 business students
- ▶ Ranked number 1 among German business schools
- ▶ Internationally accredited
 - AACSB (since 2000)
 - EQUIS (since 2004)
 - AMBA (since 2008)

Helpful information

▶ “ecUM-Card”

- Student ID (**identification** during exams)
- electronic card
Universität Mannheim
- Pick up at “Infothek” (Palace, East Wing)
- photo will be made there
- can be used as **money card** in the student cafeterias and libraries
- is valid after you printed a label on it at the terminals
- you can print administrative documents at the **self-service terminals**



Helpful information

▶ Ticket for public transport (Semesterticket)

- costs 138 EUR
- valid from February 2012 until end of July 2012
- can be used approx. 50 km around Mannheim in the Rhein-Neckar Area (called „VRN“ = local transport network in this area)
 - [have a look at the map provided by the VRN for details](#)
- you can purchase a „Semesterticket“ at the terminals. The ticket will be printed directly on the card



► ecUM self-service terminal



Helpful information

▶ email-account:

- Every student gets a University email account:
 - E.g. name: Mark Johnson
→ `mjohn@mail.uni-mannheim.de`
or → `mjohn@rumms.uni-mannheim.de`
 - Check this email account regularly!
 - Information about courses you have registered for
 - Important information on exam registration
 - ...

▶ **Link:** <https://students.webmail.uni-mannheim.de/imp/login.php>

Email account:

Willkommen bei HORDE auf students.webmail.uni-mannheim.de

Benutzername

Passwort

Sprache

password

change language

User ID

Fragen? Probleme?

Klicken Sie hier! ->

Willkommen auf dem neuen Horde Web-Mail System **für Studierende, Mitarbeiter, Externe und weitere Berechtigte der IT-Infrastruktur der Universität Mannheim**. Mitarbeiter und Professoren können sich auch über <https://staff.webmail.uni-mannheim.de/> anmelden. Professoren steht zusätzlich ein eignes System zur Verfügung, das über <https://staffmail.uni-mannheim.de/> erreichbar ist.

Universitätsangehörige können sich nach der offiziellen Umstellung hier wie gewohnt mit Ihrer Rechenzentrumskennung und dem dazugehörigen Passwort anmelden. Ihre Daten, wie Adressbuch und Filterregeln werden beim ersten Anmelden automatisch übernommen.

Bitte beachten Sie, dass Mails, die sich im Ordner **Spamblock**, **Trash** sowie in **virus-notification** befinden und älter als **30 Tage** sind, **automatisch** gelöscht werden. Schauen Sie daher ab und zu in diese Ordner um zu vermeiden, dass eventuell falsch erkannte Mails abhanden kommen.

Business Studies

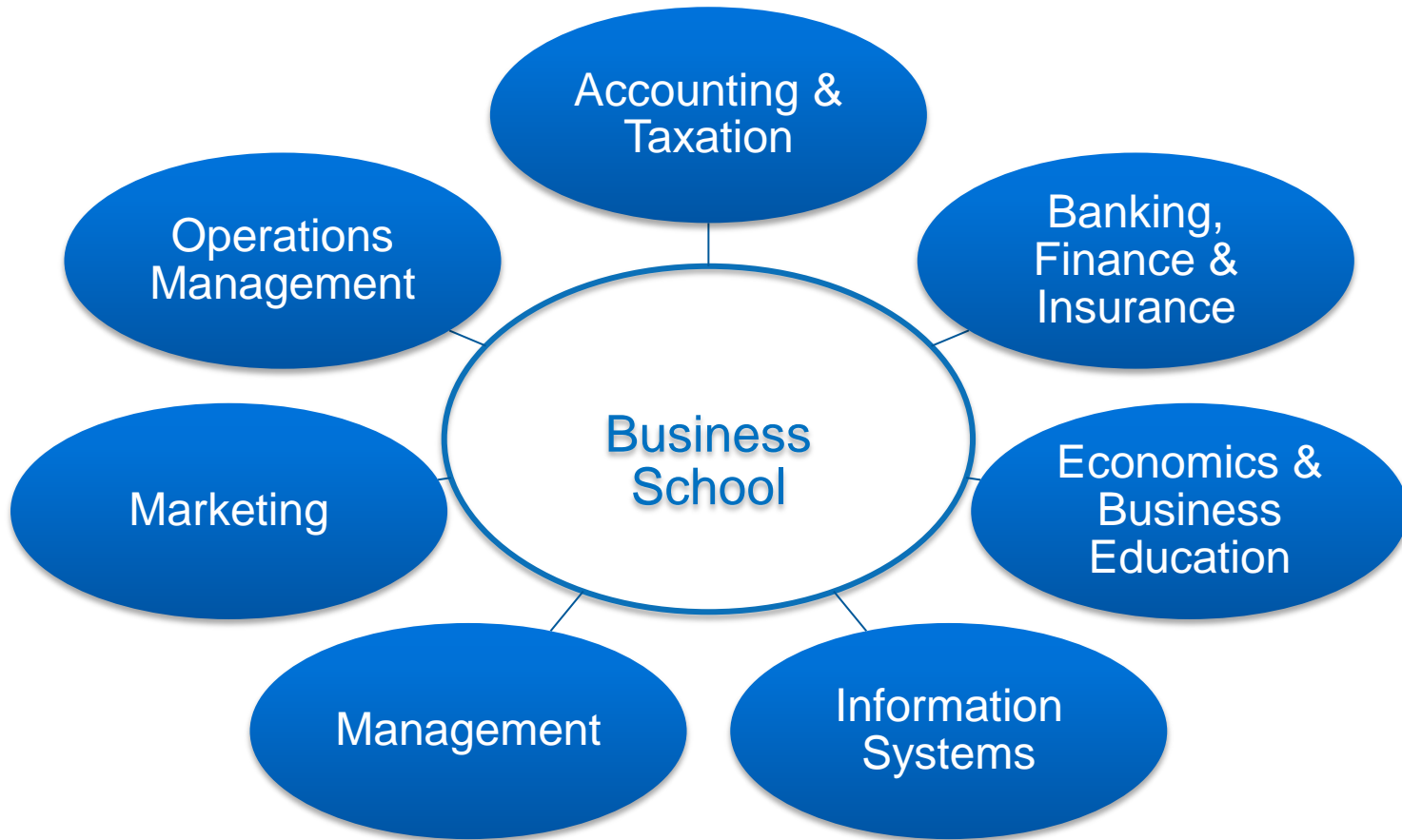
Structure:

Bachelor in Business Administration (B.Sc.) (6 semesters)

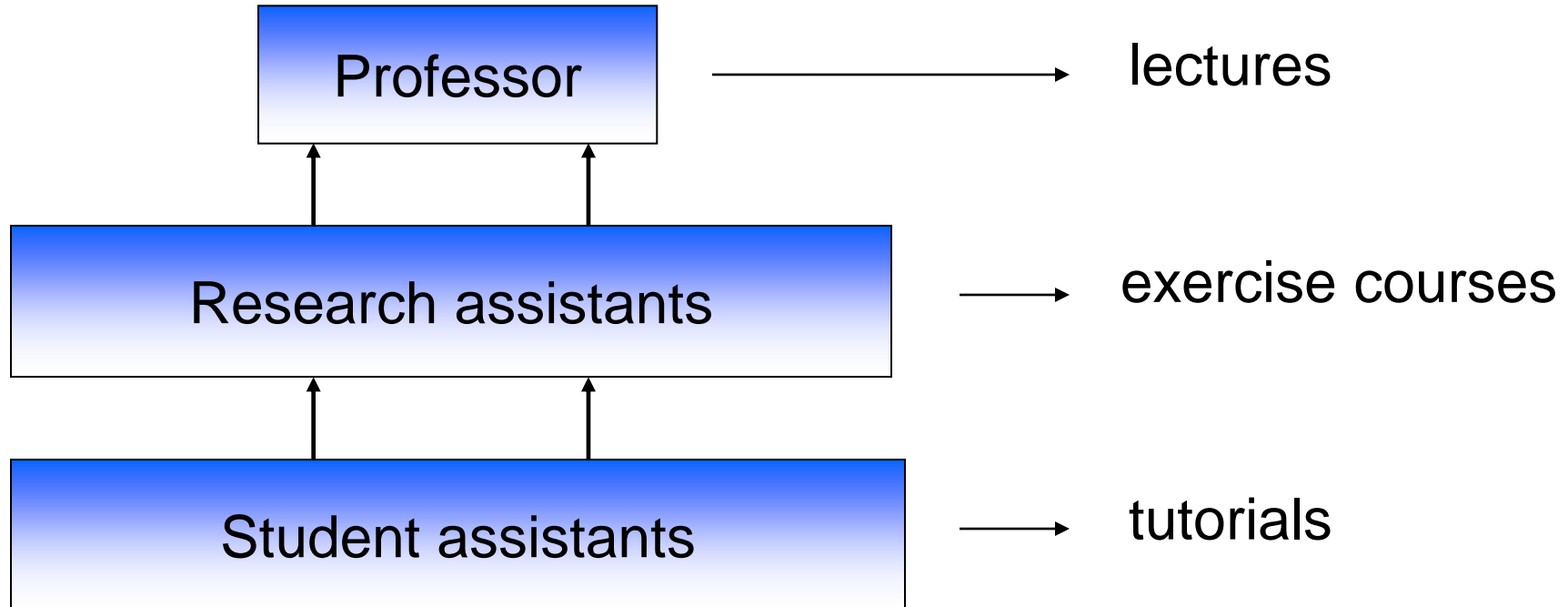
Mannheim Master in Management (M.Sc.) (4 semesters)

Business Studies

Our Reserach Areas



Chair structure



Business Studies

Website

UNIVERSITY OF MANNHEIM BUSINESS SCHOOL

Home | Contact | Deutsch | Print

News | School | Research | Student Affairs | International | Quality Management | Gender Equality | Media / PR

BWL / Home

STUDIENGEBÜHREN
jetzt informieren ▶

Top Links

- Dean's Office
- Newsletter of the Dean's Office
- Examination Board Business Administration
- Examination Board Business Education

Information for

- Prospective Students
- Current Students
- Doctoral Students
- Journalists

University of Mannheim, Business School

Dr. Juergen M. Schneider
Dean

YouTube

0:00 / 5:57

Anzeige:

Quicklinks

Quicklinks: schools ▼

Lichtenthaler: Organization ▼

- Ebner: Economic and Business Education I
- Mathäus: Business Education

Area Information Systems

- Area Information Systems
- Becker: Information Systems II
- Heinzl: Information Systems I
- Mädche: Information Systems IV
- Schader: Information Systems III
- Veit: E-Business und E-Government

Area Management

- Area Management
- Al-Laham: International Management
- Helmig: Public and Nonprofit Management
- Kieser (emeritus): Organizational Behaviour
- Lichtenthaler: Organization**
- Lin-Hi: Corporate Social Responsibility
- Oechsler: Human Resource Management
- Woywode: Small and Medium Sized Enterprises & Entrepreneurship

Area Marketing

- Bauer: Marketing II

im CHE Master-Ranking:
C17

Business Studies

Example: Chair of Organization

Home Deutsch Print


UNIVERSITY OF MANNHEIM

CHAIR OF ORGANIZATION
Prof. Dr. Ulrich Lichtenthaler

Business School

News | Research | Teaching | Industry Contacts | Downloads | Team | Contact

BWL / Lichtenthaler / Home



Welcome at the Chair of Organization

Postal Address:

Lehrstuhl für ABWL und Organisation
Professor Dr. Ulrich Lichtenthaler
Universität Mannheim
Schloss
68131 Mannheim

Adress for Visitors:

Lehrstuhl für ABWL und Organisation
Universität Mannheim
Schloss
Ostflügel O 48 - O 61
68131 Mannheim

[map \(pdf\)](#)

Office:

Room: O 52
Phone: +49 (0) 621 181 - 1604
Fax: +49 (0) 621 181 - 1603
E-Mail: orga@bwl.uni-mannheim.de

News

- **31.01.12 MAH 401 Midterm-Exam** [+ More](#)
- **23.01.12 Updated MAH625 lecture dates** [+ More](#)
- **17.01.12 MAH629 post-exam review** [+ More](#)
- **10.01.12 MAH628 post-exam review** [+ More](#)
- **09.12.11 Studentische Hilfskräfte (m/w) zum Februar 2012 gesucht** [+ More](#)

Studierendenportal & ILIAS

- ▶ Course and exam registration, discussion boards...
 - ▶ Material distribution, handouts, presentation slides...
 - ▶ Input masks for tests, case studies, group competitions...
 - ▶ Last minute changes to schedule...
-
- ▶ It is necessary to *check the [Studierendenportal](#) regularly* if you are told in the first lecture that communication and organization of this course will be done via the *Portal*



Zentraler Authentifizierungsdienst



[Vorlesungsverzeichnis](#) | [Studierendenportal](#) | [ILIAS](#)

Login

Kennung:

Passwort:

Umfrage zur Verwendung des neuen Personalausweises



Sehr häufig wird der Personalausweis zum Identitätsnachweis verwendet. Da sich mittlerweile viele Transaktionen und Prozesse immer mehr in das Internet verlagern, wird auch dort auf lange Sicht eine Möglichkeit benötigt, um online die Identität feststellen zu können. Mit dem neuen Personalausweis wird eine solche Infrastruktur angeboten.

Um für die Universität Mannheim die Vorteile einer Nutzung einschätzen zu können, möchten wir Sie bitten, an dieser Umfrage zur (potentiellen) Verbreitung des neuen Personalausweises an der Universität Mannheim teilzunehmen. [\[mehr\]](#)

© Universität Mannheim - [Kontakt](#)

enter your user identification here

Registration / Application for lectures, exercises or tutorials

UNIVERSITÄT MANNHEIM

Student Portal

Status: Student
Semester: Spring 2012



Links | Lectures | Exams | Institutions | Timetable | My data | Campus life | Helpdesk

Course registration
Course overview
Search the course catalogue
Lectures today
Lectures cancelled today
My timetable
Hide Menu

You are here: [Home](#) > [Lectures](#) > [Course overview](#)

Course overview (Frühjahr 2012)

- Vorlesungsverzeichnis
 - Universität Mannheim
 - Business School
 - Courses for Exchange Students from Partner Universities
 - Bachelor / Undergraduate Level
 - 2. Area Banking, Finance & Insurance

Lecture	Course type	Lehrperson	Activity	e-learning support
FIN 361 Consumer Finance	Lecture	Dr. Merkle		
FIN 301 Investments and Asset Pricing	Lecture	Professor Dr. Dr. h. c. Weber Dr. Müller		
FIN 301 Investments and Asset Pricing	Exercise	Dipl.-Volksw. Doumet M.A. Heen Dipl.-Kfm. Schreiber Speck		
FIN 352 Microstructure of Financial Markets	Lecture and Exercise	Dr. Westheide	apply / cancel application	

258 Current users • 10:37:27 [Print \(HTML\)](#)

prod: node1 (c) 2007-2012 Studierendenportal - Universität Mannheim - [Contact](#) - [About](#)

Business Studies

Activity ?

zur Course registration

You are here: [Home](#) > [Lectures](#) > [Course overview](#)

externer Abschluss: Internationales Studium [HF] Graduation: ext Abschl, Exam Regulations Version: 2007

Please note that not the full course offer is listed here as not all courses require registration.

Curricula: externer Abschluss: Internationales Studium [Hauptfach]

-  B.Sc. BWL, Degree course 'Bachelor Business Administration (B.Sc.)'
 -   Methodological Basis for Economists
 -   Key Qualifications
 -   Economics and Statistics
 -   Management
 -   Marketing
 -   Information Systems
 -   Finance

Lecture

[FIN 401 Corporate Finance and Risk Management](#)

Veranstaltungsart

Exercise

Lehrperson

M.A. Heen
Speck

application currently not allowed

[FIN 401 Corporate Finance and Risk Management \(Finanzwirtschaft II\) - Sprechstunde](#)

Other

M.A. Heen
Speck

[FIN 401 Corporate Finance & Risk Management](#)

Lecture

M.A. Heen
Professor Maug
Professor Dr.
Ruenzi
Speck

[apply / cancel application](#)

Business Studies

You are here: [Home](#) > [Lectures](#) > [Course overview](#)

Curricula: externer Abschluss: Internationales Studium [HF] Subject-related semester: 3 Graduation: ext Abschl Exa

Assignment time:

registration until 08.09.2011, 23:59 Uhr - 01.08.2011 - 08.09.2011 23:59:00

→ [FIN 401 Corporate Finance & Risk Management](#) (Participants: 550) lecturer: Maug

apply 1. Group - [registration info](#)  priority for 1. Group:

Day	Time	Frequency	Duration or Date	Room	Lecturer	Participants
Tuesday	08:30 until 10:00	weekly	06.09.2011 to 06.12.2011	M.003		195

apply 2. Group - [registration info](#)  priority for 2. Group:

Day	Time	Frequency	Duration or Date	Room	Lecturer	Participants
Tuesday	12:00 until 13:30	weekly	06.09.2011 to 06.12.2011	SN 169		162

apply 3. Group - [registration info](#)  priority for 3. Group:

Day	Time	Frequency	Duration or Date	Room	Lecturer	Participants
Tuesday	13:45 until 15:15	weekly	06.09.2011 to 06.12.2011	SN 163		216

Libraries

- ▶ Different types of libraries in Mannheim
- ▶ CENTRAL LIBRARY (*Universitätsbibliothek*):
Located in the palace (in the East Wing and Ehrenhof West) and in A3
- ▶ DEPARTMENTAL LIBRARIES:
Business School Library is located behind the East Wing of the palace (at Schneckenhof)
- ▶ SEMINAR LIBRARIES:
Private libraries that are maintained by individual professors

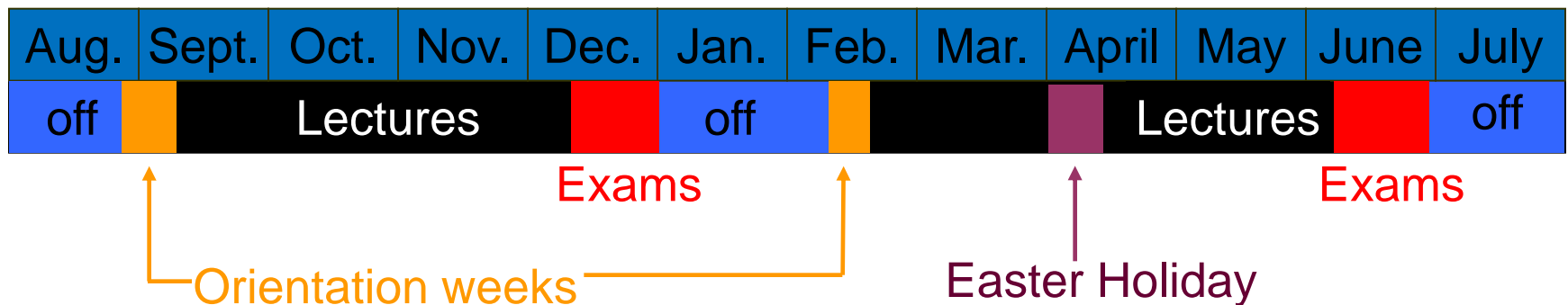
Libraries

- ▶ Many students use the work areas in the libraries to **prepare for exams** in peace and quiet.
- ▶ In addition to the libraries, there is also a MEDIA LIBRARY (*Mediothek*) where you can borrow audio-visual media (e.g. films, language learning media) in order to improve your German or to learn other foreign languages. It is located in the Palace in EO 186.
- ▶ Library Tour and information session on research in February (→ see BESS email newsletter, facebook)
- ▶ For more information, please check:
<http://www.bib.uni-mannheim.de/>

Business Studies

Academic year

- ▶ The academic year is divided into two semesters:
- ▶ Spring Semester
lecture period: 13.02.2012 – 01.06.2012 + exams until 16.06.2012
(including Easter holidays)
- ▶ Fall Semester
lecture period: 03.09.2012 – 07.12.2012 + exams until 22.12.2012
(please note that there is no midterm break)



Business Studies

Academic timetable

- ▶ Lectures usually last 90 mins
- ▶ A day is divided into 7 sections ("*Block*")

B1 08.30 - 10.00 h

B2 10.15 - 11.45 h

B3 12.00 - 13.30 h

B4 13.45 - 15.15 h

B5 15.30 - 17.00 h

B6 17.15 - 18.45 h

B7 19.00 - 20.30 h

Exams

- ▶ Examination period:
 - after lectures finish in June: **4th – 16th June 2012 (incl. Saturdays!)**
 - Exact days will be announced in our newsletter (late February)
- ▶ Normally a written exam is required in order to pass the course. Some courses also require presentations and papers (especially in seminars)



Important: Do not forget to register for all your exams online! (We will remind you in our newsletter)



We strongly recommend attending classes regularly, even if attendance and participation is not mandatory!

Exams – How to prepare for them

- ▶ **Attend our presentation “How to prepare for an exam”,** 21.03.2012, 13.45 – 15.15 h, SN 163
- ▶ Do not start too late with your revision
→ it is tempting not to work during the semester as there are often **no midterm exams!**
- ▶ Write down a “study plan” and stick to it!
- ▶ **Organize study groups to help each other**, answer each other’s questions
- ▶ If your friends cannot answer your questions, do not hesitate to **ask the teaching assistant during the office hours** (“Sprechstunde”). However, you should try to find the solution on your own first!

Composition of final grade

- ▶ Usually the final exam accounts for 100 % of the final course grade
- ▶ Midterm exams are not very common
- ▶ Sometimes case studies or similar group work are also evaluated and will be part of your final course result. If they are, please note that usually you need to at least 'pass' all those components in order to pass the course as a whole!

Plagiarism

- ▶ Plagiarism is not tolerated!
- ▶ The Chairs in Mannheim regularly check all course work!
- ▶ If they discover plagiarism, **the student will fail the course!**



Course choice

- ▶ Bachelor / undergraduate students:
Any courses suitable for Bachelor / undergraduate students
- ▶ Master / graduate students:
Any of the courses suitable for graduate students from the Master programme
- ▶ Don` t get confused:
Some courses start later than others, e.g. in the second or third week of the semester or are offered in blocks.

Business Studies – Courses by other Schools

Business Informatics & Mathematics

- ▶ No restrictions

Economics

- ▶ No restrictions

Law

- ▶ You have to **sign up in their Erasmus Office:**

Palace, West Wing
Room W 219

Mon: 15.00 - 17.00
Fri: 14.00 – 16.00

More information: <http://erasmus.jura.uni-mannheim.de/>

Humanities, Social Sciences

- ▶ You can choose from the **International Cultural Studies (ICS)** list. Other courses are only available to students who study the field at least as a minor. Schools may give **precedence to their own students** if a course is already very full.

Grades / Transcript of records

- ▶ Grades can be checked online via the “Portal” (in July/August 2012):
www.portal.uni-mannheim.de
- ▶ You need to request your “Transcript of Records” from the central International Office (more information in June).

**Please do not forget to ask for a Transcript of Records BEFORE you leave Mannheim!
You and your home institution do NOT receive it automatically.**

Learning Agreement

- ▶ This is mainly relevant for **European Erasmus students**
- ▶ It is common to organize a “Learning Agreement” with your (home) university which states which courses and how many **ECTS** you pass during your semester abroad.
- ▶ You have to fill in your LA by yourself: personal data, name of the university etc.
- ▶ Please list all the courses and the corresponding ECTS which you are taking in Mannheim.
- ▶ In order to complete the form, you usually need **two signatures**: One from the central International Office (Institutional Coordinator) and one from the Dean's Office (Departmental Coordinator).

Learning Agreement

Signature Dept. Coordinator (Dean's Office)	Signature Institutional Coord. (central International Office)
Leave LA form with our student assistants in L 5, 5 (reception, ground floor)	Hand in your LA form at the Express Service in L 1, 1 .
Opening hours: Mon – Fri 09.00 – 13.00 Wed or Thu afternoon (tba)	Opening hours (<i>Express Service</i>): Mon 09.00 – 17.00 Tue - Thu 09.00 – 16.00 Fri 09.00 – 14.00
Usually you can usually pick up the signed form after two days.	

Language courses

- ▶ German language courses
 - You can participate in up to 3 (**EUR 15.- per course**)
 - **ECTS credits** for participation
 - Registration and more information → [myUniMA](#)

- ▶ Other language courses, presentation courses, computer skills courses etc.
 - **Studium Generale** (www.service.uni-mannheim.de → Studium Generale)
 - Fee approx. EUR 56.-, unless you attend regularly
 - **No ECTS credits!**

Student Life (I)

Cultural life at the university

- ▶ Wide range of **student groups** dealing with business topics, politics, religion ...
- ▶ Events organised by **AStA**: Poetry Slam, Clip Award...
- ▶ Almost all kinds of **sports** are offered by the "*Institut für Sport*": soccer, tennis, biking, dancing...
<http://www.uni-mannheim.de/sport/>
- ▶ Meetings for playing chess, poker...

Cultural life in Mannheim

- ▶ Besides theatres, cinemas, museums, clubs, bars, pubs and plenty of restaurants and cafés, there are...
- ▶ ...**student parties on campus** (“*Schneckenhof*”, tickets must be purchased in advance, high demand!)
 - also check online: www.schneckenhof.de
- ▶ ...**beautiful cities** like Heidelberg, Schwetzingen, Neustadt, Kaiserslautern etc.
 - covered by the “Semesterticket”
- ▶ ...**recreation areas** e.g. the “*Luisenpark*”, “*Wasserturm*” area or “Rheinwiesen” (great to go running, biking etc.)

Student life

facebook

Search

Selket Gupta Home

BESSnet Like

School/University · Edit info

Wall BESSnet · Everyone (Most recent)

Share: Status Photo Link Video Question

Write something...

BESSnet
Those of you arriving these days, please make sure to wear your thermal undies. :-) Mannheim will welcome you with chilly -10 °C or less...
Like · Comment · Share · 2 hours ago

BESSnet
Did you know that the SIFE (Students In Free Enterprise) Mannheim team is world champion?
SIFE is a student group that very successfully develops socially and environmentally sustainable projects with a regional focus. Why not join SIFE while you are in Mannheim? For more information:
SIFE Mannheim: <http://www.sife-mannheim.de/>
SIFE international: <http://www.sife.org/Pages/default.as>
[Startseite - SIFE Mannheim](http://www.sife-mannheim.de/)
www.sife-mannheim.de
Like · Comment · Share · Tuesday at 16:07

BESSnet
Happy Chinese New Year 2012! :-)
49 People Reached · 1 Person Talking About This
Like · Comment · Share · 23 January at 17:40

Minyi Yao likes this.

Write a comment...

Admins (1) [?] See all

Use Facebook as BESSnet

Notifications 1

Promote with an advert

View old Insights

Invite friends

You and BESSnet

4 friends like this.

Previous Status Updates Show more

Minyi Yao Well i think i'd better not get rid of my last wisdom tooth before the

Minyi Yao fly to Beijing tomorrow morning wish my 10 days' stay all

Like **BESSnet** on facebook for additional tips, ideas and for linking up with other former or future exchange students!

Questions?

Contact

- ▶ Please do not hesitate to contact us:
incoming@bwl.uni-mannheim.de

- ▶ L 5, 5 Dean's Office
Mon – Fri 09.00 – 13.00
Wed 14.30 – 18.00

- ▶ L 5, 5 Dean's Office (1st floor)
Mrs. Selket Gupta, Incoming Student Advisor:
Wed 10.30 – 12.30

Some quotes...

Amazing experience! Nice people, beautiful place!

[I liked] living a typical German student life: eating muesli, riding a bike, studying in one of the beautiful libraries, attending classes in the Schloss, etc.

The people I met were awesome! This was the best experience of my life!



... the people that live in Mannheim are so multi-cultural...

I really liked the quality of the education and the university.

We hope you will enjoy your stay here in Mannheim and wish you a successful and interesting semester!



Photo: Norbert Bach, Worms