

## YOUR GAP YEAR WITH HILTI

You will have the chance to experience working with our global indirect procurement teams. The HILTI GAP YEAR is divided in three 4-months internships. The first two will be in our headquarters in Schaan, Liechtenstein and the final 4 months you will spend in one of our regional offices abroad (like Germany, Italy or England). Our projects and stakeholders are truly global and diverse, with many strategic projects driving our company-wide new strategy "LEAD 2023". Depending on your assignment you will be working on strategic, tactical and operational activities for the global strategic procurement team in Liechtenstein. These projects can be as various as tender preparation and execution, demand management, spend analytics, negotiations, supplier performance and relationship management activities.

Many projects have high exposure and visibility, and you will be able to learn a lot. You will be working with a team of people striving for excellence, with an open, inclusive, and supportive culture. We encourage you to bring your own perspective and achieve results together with others.

### WHO IS HILTI?

If you're new to the industry, you might not have heard of us. We provide leading-edge tools, technologies, software, and services for the global construction sector. We have a proud heritage, built over 75 years, and a worldwide reputation for pioneering products and exceptional service.

With currently 31,000 people in more than 120 countries, we have been recognized for many years by Great Place to Work®. Our global indirect procurement team manages together with regional & local colleagues around the world an annual spend of more than 1 billion CHF. We are a diverse, international team of around 20 colleagues located in Schaan, (LIE), Kaufering (GER) and Delhi (India).

### WHAT DO WE OFFER?

#### 2 HEADQUARTER TEAMS & 1 REGIONAL PROCUREMENT TEAM ABROAD

As part of the gap year program at the University of Mannheim, we are offering the following internships by **autumn 2023**:

#### I. Intern in Global Processes & Systems Teams

##### Tasks:

- Our Purchase-to-Pay strategy and the rollout of our state-of-the-art eProcurement solution, SAP Ariba Guided Buying, is only one of many strategic initiatives around digitalization and sustainability across our three major business processes source-to-contract, purchase-to-pay and Supplier Relationship Management
- You will drive and support solution conceptualization and implementation within a global Project Management Office (PMO)
- You will work closely with our experts as part of the PMO set-up to drive and manage all global system implementation.

## II. Intern in Global Strategic Category Team

### Tasks:

- You will be part of a small strategic team that executes strategic sourcing initiatives with our internal stakeholders and often with a direct link to the company strategy (e.g. sustainability, productivity, risk management, category management). You will work closely with our strategic supply managers to deliver on the assigned projects.
- You will be contributing to various sourcing activities such as scouting, RFIs, RFPs, RFQs, contracting, implementation, compliance and supplier relationship management across the different spend categories managed by the team: IT, Consulting, R&D Services, HR services, vehicles, facilities, marketing, operating supplies and travel.
- Additionally, you drive & support the implementation of internal optimization and operational excellence projects such as stakeholder trainings, digitalization, best practices, and knowledge management.

## III. Intern in Regional Indirect Procurement Team (abroad)

### Tasks:

- Spend time in one of our regional headquarters and experience how the procurement strategy is brought to live.
- Support process optimization, digitalization and project management with a regional perspective.
- Apply and demonstrate what you have learned at the headquarter and become a different perspective from a regional view.

### Required Profile:

- Eagerness to learn with a pro-active and open mindset
- Strong communication skills, with excellent English and interpersonal skills
- Analytical and hands on mentality
- A strategic approach and good problem-solving skills
- Ability to manage multiple tasks and deadlines for multiple stakeholders
- Proficiency in Excel and Power Point

### Application Details:

If you are interested in applying for the internship during the gap year, please follow the information on our website: <https://www.bwl.uni-mannheim.de/gap-year/>

For further questions about the gap year, please contact your main contact person

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