

## FAQ DOUBLE DEGREE PROGRAMS

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## 1. WHO MAY APPLY AND WHEN?

MMM Students of the University of Mannheim can apply for the double degree programs in their first semester. They will spend the following year (third & fourth semester) at the partner university.

## 2. WHAT ARE MY CHANCES OF BEING SELECTED?

Experience has shown that the number and quality of applications varies greatly from year to year. Therefore, a reliable statement regarding your chances of getting a spot cannot be made.

## 3. HOW MANY PLACES DOES THE DOUBLE DEGREE PROGRAM OFFER?

Every year several students have the opportunity to participate in the double degree programs. The number of places awarded each year mainly depends on the applicant situation and from the demand at the partner universities.

## 4. DO I NEED TO HAVE THE GERMAN CITIZENSHIP IN ORDER TO APPLY?

No. All students enrolled in the MMM who fulfill the application requirements can apply for the programs. If you are a citizen of the country where the partner institution is located, please contact the Double Degree Manager before applying.

Please also note that applications from students who have not been admitted to a regular degree program at the respective partner institution are generally rejected as well for the double degree program by the partner university.

## 5. WHICH EXPECTATIONS SHOULD THE MOTIVATIONAL LETTER MEET?

You should explain your motivation for taking part in the double degree program with the host university on about two pages. In doing so, you should touch upon both your personal and professional interests.

## **6. I WILL RECEIVE MY BACHELOR DEGREE ONLY AFTER THE APPLICATION DEADLINE. WHAT SHOULD I DO?**

In this case, please attach a sheet of paper in which you briefly explain that you have not yet received your Bachelor degree and let us know when you expect to receive it. Please also enclose a transcript of records of your bachelor's program. Please make sure to submit the bachelor's certificate as soon as possible, at the latest by the deadline for submitting the language certificates.

## **7. WHAT IS THE SELECTION PROCEDURE?**

After the timely receipt of your application, we will check whether the documents are complete and fulfill the minimum requirements for participation in the program. Depending on the number of applications, a pre-selection might be made which is then followed by personal interviews in Mannheim by the selection committee. The decision for acceptance will be communicated to you via e-mail as soon as possible. If you are offered a place, you can accept it within a period of four days.

## **8. IS IT POSSIBLE TO APPLY FOR VARIOUS DOUBLE DEGREE PROGRAMS SIMULTANEOUSLY?**

Parallel applications for up to two double degree programs are possible. Please make sure to clearly state your motivation for participation in each program and submit one application set for each program. Fill in the AAA online application form once (with two priorities), but enclose the printed out form to each of the two application sets. Remember to write a motivational letter for each program and please note that each program might require different or additional documents.

## **9. DOES A PARALLEL APPLICATION CAUSE DISADVANTAGES FOR ANY OTHER STUDY ABROAD PROGRAMS?**

Simultaneous application for a double degree program and for a regular exchange program at the Faculty of Business Administration will not put you at a disadvantage. However, if you are accepted in a Double Degree Program, your application for a regular exchange semester will not be considered any longer.

## 10. CAN I GET IN TOUCH WITH THE PARTNER INSTITUTION IN CASE OF QUESTIONS?

Please do NOT contact the colleagues at the partner universities at the time of application, but obtain information via the website of the institution. If you have any questions, please contact the Double Degree Manager in Mannheim.

## 11. WHAT ARE THE COSTS LINKED TO A PARTICIPATION IN THE PROGRAM?

Double degree students are exempt from tuition fees at the partner university, however, administrative fees may apply. Additional costs (in comparison to regular studies in Mannheim) can also occur through general costs of living.

## 12. DO I RECEIVE ERASMUS FUNDING FOR A DOUBLE DEGREE PROGRAM WITHIN THE EUROPEAN UNION?

Students who have been selected for a double degree program in France, Italy, Norway or Denmark will automatically receive an [Erasmus grant](#). You can find more detailed information on the website of the [International Office](#).

## 13. ARE THERE ANY OTHER FUNDING OPPORTUNITIES?

The double degree program with ESSEC in France is supported by a scholarship from the [Deutsch-Französische Hochschule](#) and is tied to your admission to the program.

Depending on the country, there are [DAAD scholarships](#). Please refer to the website of the [International Office](#) for further information. Please also note that the deadlines for these scholarships are in some cases already before our application deadline. However, you can apply even before you receive an admission.

## 14. MAY I TAKE A HOLIDAY SEMESTER BEFORE THE STUDY ABROAD PHASE?

Since you must already have completed at least 60 ECTS at the University of Mannheim before starting your stay at the partner university, it is not possible to go on leave before the study abroad period.