

Guidelines for the European Management Track (EMT) in the Mannheim Master in Management (MMM) Program

Preamble

Students of the Mannheim Master in Management (MMM) program have the option to take the “European Management Track” (EMT) as part of their semester abroad. The EMT is a cooperative program of institutions that have been working together and conducting mutual exchange programs as partner universities for many years. Within the scope of one semester, the European Management Track gives students the opportunity to learn more about European history, economy, politics, and institutions including their interrelations. To this end, the partner universities offer a subject-specific profile in sought-after fields of economics, which is taught by renowned researchers and teachers.

Section 1 Purpose of the guidelines

The purpose of these guidelines is to provide students of the Mannheim Master in Management (MMM) program with transparent information about and a more specific illustration of the European Management Track (EMT).

Section 2 Eligible applicants; participating partner universities

- (1) All students of the Mannheim Master in Management program can be accepted to the European Management Track.
- (2) The EMT is conducted in cooperation with three partner universities:
 1. Copenhagen Business School in Denmark (CBS)
 2. ESSEC Business School in France,
 3. IE University in Spain.

Section 3 General provisions

- (1) All students of the EMT are subject to the examination regulations of the Mannheim Master in Management program in its current valid version.
- (2) Coursework and examinations completed at one of the partner universities are subject to the respective regulations of the partner universities.
- (3) Available places on the EMT can only be allocated within the capacity agreed with the partner universities.
- (4) The duration of the EMT program is one semester.
- (5) The EMT starts with an opening seminar of several days with all EMT participants in Brussels and ends after the respective semesters abroad at the partner universities with a joint (online) conference to conclude the program.

Section 4 Admission to the European Management Track; application requirements

- (1) Applying for the EMT is only possible for first-semester students of the Mannheim Master in Management (fall semester) program.
- (2) The application deadline for each year is October 31. Applications submitted after the deadline are not taken into consideration.
- (3) The application procedure is conducted together with the selection process for regular semesters abroad. Please refer to the [Application Instructions](#) for the application requirements and further details on the application process. The respective valid application instructions will be published

in due time before the next application period. The former application instructions will remain online as a reference after the end of the application deadline. Using the respective valid instructions in the application is the prerequisite for the admission to the selection process in the respective current MMM study year.

Section 5 Program contents

- (1) Each of the four participating institutions offers two courses that are exclusively available for EMT students and must be attended by them during their semester abroad.
- (2) Apart from these, the participants can freely choose further courses at the respective partner universities.
- (3) A total of up to 30 ECTS credits can be acquired in the EMT.
- (4) These ECTS credits do not substitute mandatory modules in the Mannheim Master in Management program but form part of the elective area.
- (5) For a semester abroad in the context of the EMT, students cannot request an academic leave of absence.
- (6) No ECTS credits will be awarded for the opening seminar and the concluding conference.

Section 6 Recognition of coursework

The recognition of credits earned as part of the EMT is regulated in the same way as the recognition of ECTS credits earned during a semester abroad within the Mannheim Master in Management program according to the current valid version of its examination regulations.

Section 7 Certificate

- (1) Successful participants of the EMT receive a certificate of successful participation.
- (2) The certificate is issued by the home university (this means that the University of Mannheim will issue the certificate for its degree-seeking MMM students) at the end of the stay abroad. The following requirements must be met for successful participation:
 - a. The European Management Seminar (EMS) in Brussels, which is organized by all partner institutions, must be completed successfully (this criterion is fulfilled by in-person attendance/participation; there are no requirements regarding coursework).
 - b. Additional components of the EMT semester, e.g., online conferences or the above-mentioned concluding conference are strongly recommended to the students, however, their attendance is not obligatory.
 - c. Both EMT courses at the respective host university must be completed successfully and graded with "passed" (minimum requirement).
- (3) If the candidate fails to meet one of the two requirements and this fact becomes known only after the certificate has been issued, the certificate loses its validity and is retracted. Successfully earned ECTS credits, however, can be submitted for recognition in the elective area of the Mannheim Master in Management program irrespective of the completion of the EMT.

Section 8 Commencement

After being approved by the school council of the Business School of the University of Mannheim, these guidelines become effective on the day of their publication on the website of the Business School. The school council of the Business School of the University of Mannheim approved this guideline on November 24, 2022.