

36 ECTS in BUSINESS ADMINISTRATION

For an admission to the MMM, knowledge of business administration to the extent of 36 ECTS from a course of study at a recognized university is required. Only courses with an exclusive focus on business administration (e.g. marketing, human resource management, corporate management, financial management, accounting, operation management and logistics, etc.) can be considered.

Courses from related fields such as economics, business law, business mathematics, business informatics, statistics, project management and other soft skills as well as seminars and bachelor theses cannot be considered. Furthermore, work experience as well as online certificates without credits and grades (e.g. Coursera) cannot be accepted either.

Other examples for courses that usually cannot be accepted:

- Intercultural Management
- Business English
- Project- and Event Management
- Air Transportation Management, Tourism Management, Sport Management etc.
- Innovation Management
- Negotiation Management
- Financial Markets and Institutions
- Psychology in Human Resources and Psychology of Leadership

Generally, also courses from a semester abroad at a recognized university can be considered. But please note that those courses cannot be counted twice. If the course has been recognized on basis of the transcript of records from your semester abroad, it cannot be recognized again from the transcript of records from your home university. Only the credit points from your semester abroad will be counted, Therefore, it is necessary to upload the transcript from your semester abroad as well as the module description from your host university, if you want your courses from a semester abroad to be considered.

The admission's office will convert credits into ECTS with the following formula:

$$\frac{60}{\frac{\text{Credits of your study program}}{\text{standard period of study in years}}}$$

Please note that it is necessary to upload detailed module descriptions of your courses when you apply.