



INTERN - GLOBAL PROCUREMENT (STRATEGIC PROJECTS)

Schaan, Liechtenstein

What's the role?

We spend over 25% of Net Sales on Indirect Materials. This comes with 700'000 transactions per year to process from purchase requisition to payment. With the Purchase-to-Pay strategy and the rollout of our state-of-the-art eProcurement solution with SAP Ariba Guided Buying we will increase the standardization and automation rate for our categories in Procurement Indirect. You will support and drive this rollout and hardcore system implementation within a global PMO. Your benefits in a nutshell: develop further in strategic project management skills, be exposed to various business stakeholders and gain a deep understanding about procurement processes and a state-of-the-art eProcurement solution.

Start date is preferable May or latest June 2020 for minimum 6-9 months.

Who is Hilti?

If you're new to the industry, you might not have heard of us. We provide leading-edge tools, technologies, software and services for the global construction sector. We have a proud heritage, built over 75 years, and a worldwide reputation for pioneering products and exceptional service.

With some 28,000 people in more than 120 countries, which we're looking to expand, we're a great place for you to show us your worth, step up to new challenges and grow your career.

What does the role involve?

As intern in our department you will be part of a small high-profile strategic team that executes strategic process and system programs with direct link to the company strategy. You will work closely with our experts as part of the Project Management Office to drive and manage the global system implementation.

Having such a leading role in a global project with the size of Procurement Indirect happens once-in-a-life time.

Please see below the list of detailed tasks you will have to handle during your missions:

- Project-manage the roll-out of Ariba Guided Buying for assigned Market Organizations
- Be the main point of contact for regional project managers for enabling and guiding them through the implementation
- Prepare training materials, documentation and educate regional teams
- Monitor the project progress and deliverables from the assigned Market Organizations

What do you need to be successful?

- Follow a structured approach and communicate effectively with global stakeholders
- Think end-to-end and
- Collaborate strongly with the global project and regional leadership team

What do we offer?

Show us what you're made of and we'll offer you opportunities to move around the business – to work abroad, experience different job functions and tackle different markets. It's a great way to find the right match for your ambitions and achieve the exciting career you're after.

We have a very thorough people review process, unlike any we know of in any other business. We screen everyone in the company in a yearly career performance matching process. It means we can pair talent with opportunities - developing our people in their current roles or challenging them to work in new ways or in new places. It's how we find the right fit and further our teams personally and professionally.

Additionally, we offer you a competitive salary and a wide range of benefits, these may include day care for your kids or a free in-house gym.

Why should you apply?

To succeed you need to have a broad, flexible profile. Conceptual brain work interests you as much as getting down and dirty in documents, spreadsheets and slide decks. Show us your analytical and strategic thinking as well as hands-on project management skills. You are adept at convincing others, leveraging your knowledge and communicating precisely. It's not all there yet? We will train you.

What you need is:

- Master student in business administration or supply chain, procurement or information management/technology or similar
- Analytical, hands on mind set
- A strategic approach and good problem-solving skills
- Proficiency in Excel and Power Point is key
- Strong communication skills, with excellent English and interpersonal skills
- Ability to convince others

Hilti Key Facts

We spend over one billion Swiss francs a year on indirect materials and services globally. Management attention is high and we seek to deliver above expectations

Visit careers.hilti.li