



The **Chair of Production Management** is offering several part-time positions as

## Tutor (m/f/d)

starting on 1 September 2025.

The Area Operations Management is looking for:

### Tutors (m/f/d)

for the bachelor course “OPM 301” for the upcoming Fall-Winter Semester (FWS 2025). The position involves preparing and conducting tutorials (in English) and supporting the area in teaching.

### Your tasks include:

- Conducting two tutorials per week
- Answering students' questions on Ilias
- Assisting with the grading of the main and retake exams

### Your profile:

- Successful completion of the exam in the course OPM 301, “Production” (für Wahlfachstudierende) or similar courses
- Confident appearance and enthusiasm for teaching
- A very high level of commitment, flexibility, and reliability

### Application Documents

- Letter of motivation
- Curriculum vitae (CV)
- High school diploma (Abitur certificate)
- Current transcript of records
- Additional references

Applications from persons with a disability are given preferential consideration provided that they are appropriately qualified. The University of Mannheim is committed to increasing the quota of women and thus encourages women with appropriate qualifications to apply.

The **University of Mannheim** is one of the leading universities in Germany with approximately 12,000 students in five schools. Particularly in business and economics as well as in the social sciences the university ranks among the top institutions both at national and international level. More than 2,600 employees profit from an exciting work environment with numerous benefits.

### Key information

**Start:** 1 September 2025

**Term:** 3 Monate

**Weekly hours:** 6-8 hours

**Location:**  
Mannheim, Universität (Schloss)

**Application deadline:**  
8 June 2025

If you are interested in applying, please send your application documents via e-mail or mail **by 8 June 2025 at the latest:**

**Chair of Production Management  
Schneckenhof Ost – Room SO 230  
68161 Mannheim  
[opm301@uni-mannheim.de](mailto:opm301@uni-mannheim.de)**

If you have any questions about the position, please contact Tim Weber at

[tim.weber@uni-mannheim.de](mailto:tim.weber@uni-mannheim.de)



#### Data protection

Please find detailed information on the collection of personal data from the data subject according to Article 13 GDPR on the university's homepage:  
[www.uni-mannheim.de/datenschutz-bei-bewerbungen](http://www.uni-mannheim.de/datenschutz-bei-bewerbungen).

Submitted application documents will only be returned if you enclose a self-addressed stamped envelope. Otherwise, they will be destroyed in accordance with current data protection law after the application procedure has ended. Electronic applications will be deleted accordingly..

If you apply by e-mail, please note that protection of confidential data cannot be guaranteed as unauthorized third parties might gain access to unencrypted e-mails during transmission.