

## **Master's Thesis Process**

Questions to [thesis.prod@bwl.uni-mannheim.de](mailto:thesis.prod@bwl.uni-mannheim.de)

### **APPLICATION**

**Prerequisites:** Research seminar in the Area Operations

**Identification of a topic:** Formulate general interests

**Application documents:**

- Letter of motivation (one page, including interests and desired starting date)
- CV
- Bachelor certificate (copy)
- Transcript of records, list of current courses

**Submit** to [thesis.prod@bwl.uni-mannheim.de](mailto:thesis.prod@bwl.uni-mannheim.de).

**SUGGESTION OF POSSIBLE TOPIC** by Prof. Stolletz

### **PREPARATION OF PROPOSAL (3 weeks)**

- **Discussion of proposal** (3 – 5 pages) with supervisor
- Final acceptance of proposal by Prof. Stolletz

### **OFFICIAL REGISTRATION**

- Time for completion: 4 months

### **HALF-TIME PRESENTATION**

**Presentation** of Master's thesis in Master colloquium (OPM 762)

### **SUBMISSION OF THESIS**

- **Printed thesis** (twofold, hardcover)
- **USB stick or CD** containing:
  - Master's thesis (pdf + Latex files or Word doc.)
  - All used literature (pdf)
  - Additional material, e.g., source codes, data, ...

### **FEEDBACK**

Feedback on Master's thesis

### **PARALLEL:**

**Basics of scientific writing for final theses**  
(OPM 763)

**Master colloquium**  
(OPM 762)

- Active participation required
- Invitation via email